



Interscholastic Athletics Independent Appeals Board

Notice of Appeal

Pursuant to N.C.G.S. § 115C-407.55(4), 16 NCAC 06E .0204(m), and the Memorandum of Understanding between the North Carolina State Board of Education (“State Board”) and the North Carolina High School Athletics Association (“NCHSAA”), any public school unit (“PSU”) aggrieved by a final decision of the NCHSAA regarding student-athlete eligibility or an alleged violation of the rules adopted by the State Board or the rules and regulations of the NCHSAA may appeal the decision to the Interscholastic Athletics Independent Appeals Board (“Appeals Board”).* The Appeals Board consists of professional educators with experience administering high school athletic programs.

Appeals must be filed within five (5) days of receipt of the final decision of the NCHSAA. If an appeal is time sensitive due to the impact of the decision on an impending athletic event, the PSU should file the appeal as soon as possible and note the date of the athletic event in the appeal. The NCHSAA will have up to five (5) days to respond to the PSU’s appeal.

Within thirty (30) days of receipt of the appeal, a panel of three or more members of the Appeals Board will review the appeal and any response filed by the NCHSAA, though the panel may act more quickly for time-sensitive appeals. The panel will affirm the decision of the NCHSAA unless the decision is (1) not supported by substantial evidence or (2) contrary to applicable, law, policy, State Board rule, or NCHSAA rule or regulation. The decision of the Appeals Board is final and not subject to further appeal.

To file an appeal, the designated PSU representative must complete the attached form in its entirety and submit it along with any attachments via email to the parties listed below.

State Board of Education

- Allison Schafer – General Counsel (allison.schafer@dpi.nc.gov)
- Ryan Collins – Assistant General Counsel (ryan.collins@dpi.nc.gov)

North Carolina High School Athletic Association

- Que Tucker – Commissioner (que@nchsaa.org)
- Brad Alford – Assistant Commissioner of Sports, Championships, and Compliance (brad@nchsaa.org)

** Note that all appeals require approval of the superintendent, or designee, of the PSU.*

School Information	
School Name	
School Address	
PSU Name (School District or Charter Organization)	
School Representative Information	
<i>The Notice of Appeal must be completed by a representative of the school challenging the NCHSAA decision, usually the principal or athletic director. Student-athletes and parents may not directly file a notice of appeal.</i>	
Name	
Title	
Email	
Phone Number	
Student-Athlete Information	
<i>List the names of all student-athletes impacted by the decision of the NCHSAA. If the decision does not impact a specific student-athlete, leave this section blank.</i>	

Factual Background
<i>Describe the factual background of the dispute, inquiry, or report that is subject of the disciplinary action taken by the NCHSAA. The PSU may include additional documentation or evidence in addition to the written description, but the factual record in this appeal is limited to that which was presented to the NCHSAA. Material evidence that was not presented to the NCHSAA will not be considered by the Appeals Board.</i>
Description of the Facts
Summary of Attached Evidence

NCHSAA Proceedings	
<i>In addition to the information below, the PSU must include a copy of the final decision by the NCHSAA.</i>	
Date of NCHSAA Ruling	
NCHSAA Officer Issuing Ruling <i>Name, Email, Phone Number</i>	
Description of NCHSAA Ruling	

Argument
<i>Explain how the PSU believes that the final decision of the NCHSAA was either (1) not supported on substantial evidence or (2) contrary to applicable law, policy, State Board rule, or NCHSAA rule or regulation.</i>

For Time Sensitive Appeals	
<i>If this is a time sensitive appeal where the NCHSAA decision will impact an impending athletic event, fill in the information below. Otherwise, leave this section blank.</i>	
Date of Next Athletic Event	
Description of Event	

Certification by School Representative

I hereby certify that, to the best of my knowledge, the information provided in this appeal is true accurate, and complete. I understand that the falsification, misrepresentation, or omission of relevant facts in this appeal may result in denial of the appeal and/or personal disciplinary action, including suspension or revocation of my professional educator license. I further certify that I have submitted a copy of this appeal and all relevant attachments to the parties listed in the instructions accompanying this notice.

Name of School Representative

Signature

Date

Acknowledgement by Superintendent or Head of School

I, on behalf of the PSU named in this appeal, acknowledge that I have reviewed the appeal and approve of its submission to the Appeals Board.

Name of Superintendent, Head of School, or Designee

Signature

Date