

NCHSAA Swimming & Diving Information (in full detail):

2021-2022 Swimming & Diving Registration is OPEN:

- First Swimming Practice begins: **November 1, 2021**
- First Regular Season Contests begins the week of: **November 15, 2021** (Season Limit: 14 Meets / 2 Meets per week)
- FINAL Regular Season Contest ends: **January 29, 2022**
- State Regionals: **February 3-5, 2022**
- State Championships: **February 9-12, 2022**

1.) Individuals Registering with NCHSAA/DragonFly to become a **SWIMMING 'Stroke & Turn' Judge/Official:**

- **Must complete NCHSAA/DragonFly Registration** [& payment section - pay the full cost of \$57. (\$31. + 26.)]
Demographic info & select Swimming & Diving as your sport.

- **Select 'Stroke & Turn' Exam:** - Each Swimming Official must take the 'Stroke & Turn' - [Exam passing score: 75%+]

- Attend **one State Rules Clinic** (Clinicians will instruct you of the scheduled designated dates & times.)

- Complete the online **NFHS 'Concussion in Sports' course**. [NFHSLean.com](https://www.nfhslearn.com) - or [www.nfhsLearn.com](https://www.nfhslearn.com)

(Click on 'Concussion Course' > ('Concussion in Sports') > Select your State: 'NC' > 'Order Course' - It is a 'Free' course, > & it will take you directly to the online course.)
(Send melissa@nchsaa.org a copy of your concussion completion certificate & we will give you credit for your online coursework requirement.)

- **OFFICIAL'S PASS:** Link to your 'Officials Pass' **INSTRUCTIONS:** <https://intercom.help/dragonfly-athletics/en/articles/4501675-how-do-i-get-my-nchsaa-officials-pass> - Link to **SIGN-UP** for "Official's Passes:" <https://www.dragonflymax.com/nchsaaofficials>
- While this page is publicly available, officials must obtain a DragonFly account in order to request their 'Officials Pass.'
(Once your Swimming Eligibility Requirements are completed, then NCHSAA will mark each swimming account 'Approved;' - then the "Official's Passes" will become active on your device.)

- **List of Approved Swimming & Diving Officials - on our NCHSAA website:** After all eligibility requirements are completed & passed the NCHSAA Swimming Exams (S&T &/or Referee), your name will be posted on our NCHSAA website, under the 'Sports' > select 'Swimming & Diving,' > select 'List of Approved Swimming & Diving Officials.' <https://www.nchsaa.org/officials/swimming-diving-officiating> &/or <https://nchsaaahome.org/widget/swim-dive-officials>

2.) Individuals Registering with NCHSAA/DragonFly to become a **SWIMMING 'REFEREE' Official:**

- **Must complete NCHSAA/DragonFly Registration** [& payment section - pay the full cost of \$57. (\$31. + 26.)]
Demographic info & select Swimming & Diving as your sport.

- **Exams: Select 'Stroke & Turn' Exam &/or 'Referee' Status Exam.**

- To obtain a 'Referee Status' you must take **BOTH Exams** (passing score: 90+ on the 'S&T' Exam / 75+ on the 'Referee' Exam).

- Also, to obtain **Referee Status:** You must have worked at least **1 Regional or State Championship over the past 2-years** & also worked at least **2 Regular Season Swim Meets**. - (Yearly updated spreadsheet is kept in our office @ NCHSAA.)

- Attend **one State Rules Clinic** (Clinicians will instruct you of the scheduled designated dates & times.)

- Complete the online **NFHS 'Concussion in Sports' course**. [NFHSLean.com](https://www.nfhslearn.com) / [www.nfhsLearn.com](https://www.nfhslearn.com)

(Click on 'Concussion Course' > ('Concussion in Sports') > Select your State: 'NC' > 'Order Course' - It is a 'Free' course, > & it will take you directly to the online course.)
(Send melissa@nchsaa.org a copy of your concussion completion certificate & we will give you credit for your online coursework requirement.)

- **OFFICIAL'S PASS:** Link to your 'Officials Pass' **INSTRUCTIONS:** <https://intercom.help/dragonfly-athletics/en/articles/4501675-how-do-i-get-my-nchsaa-officials-pass> - Link to **SIGN-UP** for "Official's Passes:" <https://www.dragonflymax.com/nchsaaofficials>
- While this page is publicly available, officials must obtain a DragonFly account in order to request their 'Officials Pass.'
(Once your Swimming Eligibility Requirements are completed, then NCHSAA will mark each swimming account 'Approved;' - then the "Official's Passes" will become active on your device.)

- **List of Approved Swimming & Diving Officials - on our NCHSAA website:** After all eligibility requirements are completed & passed the NCHSAA Swimming Exams (S&T &/or Referee), your name will be posted on our NCHSAA website, under the 'Sports' > select 'Swimming & Diving,' > select 'List of Approved Swimming & Diving Officials.' <https://www.nchsaa.org/officials/swimming-diving-officiating> &/or <https://nchsaaahome.org/widget/swim-dive-officials>

***SWIMMING 'REFEREE' REQUIREMENTS:**

In order to become/maintain 'Referee Status,' you must complete the following:

- Score a 90% or above on 'Stroke & Turn' Exam
- Score 75% or above on the NCHSAA 'Referee' Exam
- Must have worked at least 1 Regional or State Championship within the last 2 years.
- Work at least 2 regular season swim meets.

• **'USA SWIMMING Certified' Officials:**

- **Must complete NCHSAA/DragonFly Registration** [& payment section - pay the full cost of \$57. (\$31. + 26.)]
Demographic info & select Swimming & Diving as your sport.

- Complete & **pass the NCHSAA Swimming Exam(s).**

- **Exams: Select 'Stroke & Turn' Exam &/or 'Referee' Exam.**

- To obtain a 'Referee Status' you must take **BOTH Exams** (passing score: 90%+ on the 'S&T' Exam / 75%+ on the 'Referee' Exam).

- **'USA Swimming Certified' Officials:** - Must contact: melissa@nchsaa.org to inform me that you are 'USA Swimming Certified.'

- Complete the online **NFHS 'Concussion in Sports' course**. [NFHSLean.com](https://www.nfhslearn.com) / [www.nfhsLearn.com](https://www.nfhslearn.com)

(Click on 'Concussion Course' > ('Concussion in Sports') > Select your State: 'NC' > 'Order Course' - It is a 'Free' course, > & it will take you directly to the online course.)

(Send melissa@nchsaa.org a copy of your concussion completion certificate & we will give you credit for your online coursework requirement.)

- Attend **one State Rules Clinic** (Clinicians will instruct you of the scheduled designated dates & times.)
- Do **NOT** have to **meet the 2-year criteria** to maintain the 'Referee' status, since you are 'USA Certified.'
- **OFFICIAL'S PASS:** Link to your 'Officials Pass' **INSTRUCTIONS:** <https://intercom.help/dragonfly-athletics/en/articles/4501675-how-do-i-get-my-nchsaa-officials-pass> - Link to **SIGN-UP** for "Official's Passes:" <https://www.dragonflymax.com/nchsaapasses>
- While this page is publicly available, officials must obtain a DragonFly account in order to request their 'Officials Pass.'
(Once your Swimming Eligibility Requirements are completed, then NCHSAA will mark each swimming account 'Approved;' - then the "Official's Passes" will become active on your device.)
- **List of Approved Swimming & Diving Officials - on our NCHSAA website:** After all eligibility requirements are completed & passed the NCHSAA Swimming Exams (S&T &/or Referee), your name will be posted on our NCHSAA website, under the 'Sports' > select 'Swimming & Diving,' > select 'List of Approved Swimming & Diving Officials.' <https://www.nchsaa.org/officials/swimming-diving-officiating> &/or <https://nchsaahome.org/widget/swim-dive-officials>

- **High School Swimming Coaches:**

(We normally do not have many HS Swim Coaches register to be a 'Referee Status' Swimming Official, / most sign-up for 'S&T' Judging.)

- FIRST, contact me: melissa@nchsaa.org to let me know you are a **HS Coach**. (A separate spreadsheet will be kept on all H.S. Coaches.)
- HS Coaches are **Exempt from paying, but you still need to begin your DragonFly registration to access the S&T & 'Referee Exams.**
- Must complete & **pass the NCHSAA Swimming Exam - ('S&T' score 75%+ &/or 'Referee' Exams)**
- To obtain a '**Referee Status:**' you must take **BOTH Exams** (passing score: 90%+ on the 'S&T' Exam / 75%+ on the 'Referee' Exam.)
- Exempt from attending a **Swimming &/or Diving State Rules Clinic** (since you have already attended your Coaches Rules Clinic)
- Exempt from having to **meet the 2-year criteria if you are going to officiate as 'S&T' Judge only.**
- Exempt from the online **NFHS 'Concussion' course** (since you have already taken this course online).
- **List of Approved Swimming & Diving Officials - on our NCHSAA website:** After all eligibility requirements are completed & pass the NCHSAA Swimming Exams (S&T), your name will be posted on our NCHSAA website, under the 'Sports' > select 'Swimming & Diving,' > select 'List of Approved Swimming & Diving Officials.' <https://www.nchsaa.org/officials/swimming-diving-officiating> &/or <https://nchsaahome.org/widget/swim-dive-officials>

3.) **ANY Individual Registering with NCHSAA/DragonFly to be a DIVING JUDGE:**

- **Must complete NCHSAA/DragonFly Registration** [& payment section - pay the full cost of \$57_ (\$31. + 26.)]
Complete Demographic info & select Swimming & Diving as your sport.
- Complete & **pass the NCHSAA (10 question) Diving Exam** (70%+ score).
- Complete the online **NFHS 'Concussion in Sports' course**. - NFHSLean.com -/ www.nfhsLearn.com
(Click on 'Concussion Course' > ('Concussion in Sports') > Select your State: 'NC' > 'Order Course' - It is a 'Free' course, > & it will take you directly to the online course.)
(Send melissa@nchsaa.org a copy of your concussion completion certificate & we will give you credit for your online coursework requirement.)
- **OFFICIAL'S PASS:** Link to your 'Officials Pass' **INSTRUCTIONS:** <https://intercom.help/dragonfly-athletics/en/articles/4501675-how-do-i-get-my-nchsaa-officials-pass> - Link to **SIGN-UP** for "Official's Passes:" <https://www.dragonflymax.com/nchsaapasses>
- While this page is publicly available, officials must obtain a DragonFly account in order to request their 'Officials Pass.'
(Once your Swimming Eligibility Requirements are completed, then NCHSAA will mark each swimming account 'Approved;' - then the "Official's Passes" will become active on your device.)
- **List of Approved Swimming & Diving Officials - on our NCHSAA website:** After all eligibility requirements are completed & passed the NCHSAA Swimming Exams (S&T &/or Referee), your name will be posted on our NCHSAA website, under the 'Sports' > select 'Swimming & Diving,' > select 'List of Approved Swimming & Diving Officials.' <https://www.nchsaa.org/officials/swimming-diving-officiating> &/or <https://nchsaahome.org/widget/swim-dive-officials>

- **"USA DIVING Certified" Officials:**

- **Must complete NCHSAA/DragonFly Registration** [& payment section: - pay the full cost of \$57_ (\$31. + 26.)]
Demographic info, & select Swimming & Diving as your sport,
- **NCHSAA Diving Exam.**
- **'USA Diving Certified' Officials:** - Must contact: melissa@nchsaa.org to inform us that you are 'USA Diving Certified.'
- Exempt from taking the 10 question **NCHSAA Diving Exam**, posted on our NCHSAA website.
- Exempt from attending a **Swimming &/or Diving State Rules Clinic.**
- Complete the online **NFHS 'Concussion in Sports' course**. NFHSLean.com / www.nfhsLearn.com
(Click on 'Concussion Course' > ('Concussion in Sports') > Select your State: 'NC' > 'Order Course' - It is a 'Free' course, > & it will take you directly to the online course.)
(Send melissa@nchsaa.org a copy of your concussion completion certificate & we will give you credit for your online coursework requirement.)
- **OFFICIAL'S PASS:** Link to your 'Officials Pass' **INSTRUCTIONS:** <https://intercom.help/dragonfly-athletics/en/articles/4501675-how-do-i-get-my-nchsaa-officials-pass> - Link to **SIGN-UP** for "Official's Passes:" <https://www.dragonflymax.com/nchsaapasses>
- While this page is publicly available, officials must obtain a DragonFly account in order to request their 'Officials Pass.'
(Once your Swimming Eligibility Requirements are completed, then NCHSAA will mark each swimming account 'Approved;' - then the "Official's Passes" will become active on your device.)
- **List of Approved Swimming & Diving Officials - on our NCHSAA website:** After all eligibility requirements are completed & passed the NCHSAA Swimming Exams (S&T &/or Referee), your name will be posted on our NCHSAA website, under the 'Sports' > select 'Swimming & Diving,' > select 'List of Approved Swimming & Diving Officials.' <https://www.nchsaa.org/officials/swimming-diving-officiating> &/or <https://nchsaahome.org/widget/swim-dive-officials>

- **High School Coaches - DIVING ONLY:**

- FIRST contact me: melissa@nchsaa.org to let me know you are a HS Coach. (A separate spreadsheet will be kept on all H.S. Coaches.)
- HS Coaches are **Exempt from Registering.**
- Must complete & pass the **10 question NCHSAA Diving Exam**, posted on our NCHSAA website.
- Exempt from attending a **Swimming &/or Diving State Rules Clinic.**
- Exempt from the online **NFHS 'Concussion' course** (since you have already taken this course online).

- **List of Approved Swimming & Diving Officials - on our NCHSAA website:** After you pass the NCHSAA 10 question Diving Exam (70%+), your name will be posted on our NCHSAA website, under the 'Sports' > select 'Swimming & Diving,' > select 'List of Approved Swimming & Diving Officials.' <https://www.nchsaa.org/officials/swimming-diving-officiating> &/or <https://nchsaahome.org/widget/swim-dive-officials>

Officials' Qualification Data:

'List of Approved Swimming & Diving Officials' will be posted on the NCHSAA website www.nchsaa.org, - click on the 'Sports' tab, then select 'Swimming & Diving,' - then select 'List of Approved Diving Officials' - <https://www.nchsaa.org/officials/swimming-diving-officiating> &/or <https://nchsaahome.org/widget/swim-dive-officials>

All Swimming & Diving Officials information will be updated as we receive your completed requirements, in order to become certified.

Verification Forms:

The verification forms must be signed at each meet you work. **The verification form must be returned to the NCHSAA Office by March 1, 2022.**

*Further Instructions on completing the NCHSAA/DragonFly Officials Registration process:

*2021-2022 Officials' Registration:

Click here to Register/LOG-IN <https://www.dragonflymax.com/academyofficialsregistration>

(Click on the **Red Tab**, or the 3 lines/menu bar, in the upper right-hand corner: **LOG IN/SIGN UP**)

Or feel free to go to our NCHSAA website to the **Registration/Log-In page:** <https://www.nchsaa.org/officials/registration>

All Registration Instructions & Tutorial Videos on our NCHSAA website or link DragonFly link: <https://www.dragonflymax.com/academyofficialsregistration> - Or - <https://max.dragonflyathletics.com/>

**Steps to beginning your NCHSAA / NFHS / DragonFly Officials' Registration:

1. Create your Account.
 - Enter your **email address & create a personal password.** - (Remember & use this each time to re-enter your registration site.)
2. Select your role as **'Official'** > select: **'CONTEST OFFICIAL'**
3. Select your **State (NC)** - **Select your State Association (NCHSAA)** - **Select your Sport(s) / Swimming.**

For Technical issues: contact DragonFly team: www.dragonflymax.com/contact - or NFHS 'Center of Officials Services' ("COS") #1-877-246-1818.

Questions: contact the NCHSAA Officiating Office: Melissa Knight: melissa@nchsaa.org or #919-240-7374.

*1st section: **Complete your Demographic Information, & General Information (2) questions:**

Click on the red tab that reads: **"START"** (right-hand side) - and enter &/or update your Demographic Information;

- then click **"NEXT"** (top right-hand corner), you will need to **answer the two 'General Information' questions** on this next screen; then click **"DONE"** - (at the top of the page).

*2nd section: **2021-2022 TESTING Section: NFHS Sport Exam:**

To access your Exam(s): Re-enter your NCHSAA/DragonFly registration account & go to your checklist page:

- **2021-2022 Swimming & Diving Exams will open on October 17th, 2021 & will close on December 12th, 2021**

- Once your sport testing site opens, - press the red tab **"NOT DONE"** (the red tab is to the right-side of each sport test listed), on your NCHSAA/DragonFly Registration checklist page; and it will direct you straight to the NFHS Testing Site)
- Step-by-step DragonFly instructions (link posted below) - in order to access the NFHS testing site:
<https://static1.squarespace.com/static/59033fcdebdb1a7690b7d53f/t/5f08a9305437603e44479f53/1594403122856/NFHS+Exam+Center+Integration.pdf>

***NOTE: - You may stop and start your exam as many times as needed, but once you "SUBMIT THE EXAM" you will NOT be able to RE-ENTER nor RE-TAKE the EXAM!!**

(You may access your exam as needed & you will notice the screen on the dashboard appear as such: **"CONTINUE."**)

An email confirmation and score will be sent to you, after you complete your exam.

- **Swimming Passing Grade = 75%+ | Diving Passing Grade = 70%+**
(Referee' status: passing Grade needed on 'S&T' = 90%+ | & passing grade needed on 'Referee' Exam = 75%+)

*SWIMMING 'REFEREE' REQUIREMENTS:

In order to become/maintain 'Referee Status,' you must do the following:

- **Score a 90% or above on Stroke & Turn Exam**
- **Score 75% or above on the NC Referee Exam**
- **Must have worked at least 1 Regional or State Championship within the last 2 years.**
- **Work at least 2 regular season swim meets.**

***3rd section: BACKGROUND CHECK:**

- Please complete the **Background Check forms** and **Agreement and Terms** in this section.
- Click on the red tab that reads: **"START"** (right-hand side of the page).

***4th & last section of the Registration process:**

***PAYING NCHSAA/DragonFLY REGISTRATION FEES:**

- Click on red tab: **"REVIEW & PAY."** (right-hand-side, in the payment section.)
- Select **\$31. Registration Fee:** - (This is a one-time, annual fee, which covers your Insurance & Background Check Fees for this entire school year.)
- Select **(Swimming) Fee (\$26.)** – your total will calculate in the pop-up box, enter your credit card information & complete the payment process. (Reminder to include your Zip Code when requested in the pop-up box.)
- **"NEW OFFICIALS"** joining the NCHSAA for the very first-time will have your Swimming Sport Fee waived. (ONLY your sport fee(s) will be waived.) *This is a very nice incentive offered to our first-time officials beginning their career with the NCHSAA! - After you start your registration process & before you complete the payment section, - email Melissa Knight – melissa@nchsaa.org - & I will waive this fee for you.*
- After you have entered & submitted your credit-card information in the payment section pop-up box, you will receive an email receipt from DragonFly. You have now completed your NCHSAA/DragonFly Registration process. - (Now, you need to complete all the Eligibility Requirement posted below.)

***ELIGIBILITY REQUIREMENTS (to be completed when you finish your registration process):**

- **State Rules Clinic** - Your 'Clinicians' will schedule your State Rules Clinics & will provide you with the dates, times & location in your area (some clinics may be online this year, due to the COVID variant, - check with your Clinician). - We/NCHSAA will also post Rules Clinic details on our NCHSAA Officials website when dates are finalized.) - Stay in contact with your 'Clinician' for specific details in your district/region.
- **NFHS Concussion Course: Go online to: NFHSLearn.com / www.nfhsLearn.com**
(Click on "Concussion Course" > ("Concussion in Sports") > Select your State: "NC" > "Order Course" - It is a 'Free' course, > & it will take you directly to the online course.)
This online 'Concussion' course is REQUIRED for all Officials and must be renewed annually. Once you complete this online 'Concussion' course, you will need to scan/copy/screenshot/or take a photo and email it to your Regional Supervisor. We will give you credit for your completion of this course once your Regional Supervisor receives your 'completion certificate.'
- **NEW/First-Time Officials** are required to take the NFHS Concussion Course to become eligible/certified for the 2021-2022 school year.

****NC SWIMMING CLINICIANS:**

Listed below are a few of our NCHSAA Swimming 'Clinicians' that will be able to instruct you further about scheduled State Rules Clinics and information in your immediate area and across our beautiful State, for this school year (2021-2022):

***Your Swimming & Diving "CLINICIANS" in the: Triangle / Piedmont / West / East areas:**

- | | |
|---|--|
| • Wayne Shulby is a Clinician in the Raleigh area: | wayne.shulby@gmail.com |
| • Mike Trexler - Raleigh area: | mike_trexler@mac.com |
| • Thornton Burnette - Durham/Chapel Hill/Carrboro area: | thor8550@aol.com |
| • Mandy McMillan - Harnett Cty. area: | bmcmillan@harnett.k12.nc.us |
| • Brad Greene - Winston-Salem/Lexington area: | brad_greene@aplogistics.com |
| • Rob Stevens - Greensboro area: | robstevens@triad.rr.com |
| • Jeffrey Tunstall - Mount Airy area: | jeffrey.tunstall@gmail.com |
| • Thomas Donahue - Charlotte area: | tdonahue@pfgnc.com |
| • Molly Sequeria - Charlotte area: | mollycm.seq@gmail.com or mollyseq@att.net |
| • Jim Riggs - Huntersville/N. Charlotte area: | jsriggs1@bellsouth.net |
| • Jon Fox - Hickory area: | jfoxswim@gmail.com or jon.fox@truliantfcu.org |
| • Colleen Gillan - Marion area: | csgillan9@gmail.com |
| • Steve Thomas - Goldsboro area: | thomash2coach@hotmail.com |
| • Dick Wilson - New Bern area: | dickwilson94@gmail.com |

Swimming Clinicians will be more than happy to assist you regarding updates on the 2021-2022 Swimming Rules Clinic Dates, and if you should have any further questions regarding swimming information in your area, for the upcoming Winter Sport Season.

"Welcome on Board" - from NCHSAA!
Hope that each of you have a wonderful Winter Sport Season!

Thank you again! 😊

(Revised: 9/20/2021)