

Instructions to take the NFHS Exam

1. Log onto NCHSAA Arbiter Central Hub:
<http://nchsaa.arbitersports.com/front/106322/Test>
2. Available exams will be listed under "OPEN TESTS"
3. Select the appropriate exam "Click take test"

The screenshot shows the NCHSAA Arbiter Central Hub interface. The user is logged in as Justus A Agbeko (Official) with a STOP ACTING warning. The interface has tabs for REGISTRATION, TESTING, and ELIGIBILITY. The TESTING tab is active, showing a 'Testing Help' link. There are three sections: Pending Tests, Open Tests, and Previous Tests. The Open Tests section contains one test: '2016 NFHS Spirit Part I Test' with a 'Take Test' button. A red arrow points to this button.

Pending Tests				
	Group	Start Date	Start Time	Close Date
2016 NFHS Football Part I Test <small>Opens in: 12 Days , 08 Hours , 31 Minutes</small>	nchsaa	07-25-2016	12:01 AM	07-31-2016
2016 NFHS Volleyball Part I Test <small>Opens in: 12 Days , 08 Hours , 31 Minutes</small>	nchsaa	07-25-2016	12:01 AM	07-31-2016
2016 NFHS Soccer Part I Test <small>Opens in: 12 Days , 08 Hours , 31 Minutes</small>	nchsaa	07-25-2016	12:01 AM	07-31-2016

Open Tests				
	Group	Close Date	Max Attempts	Status
2016 NFHS Spirit Part I Test <small>Time Remaining: 80 Days , 08 Hours , 29 Minutes</small>	nchsaa	09-30-2016	1	Not Started

[Instructions](#) [Take Test](#)

Previous Tests	
Group	Close Date

4. You will see the welcome message and be given instructions to take the exam

5. You may stop and start the exam to your needs and you will notice the screen on the dashboard appear as such:

The screenshot shows a dashboard titled "Open Tests" with a table of test entries. The entry for "2016 CFO/NCAA National Rules Test" is highlighted. It includes details such as "Group: CFO", "Close Date: 07-12-2016", "Max Attempts: 2", and "Status: 1 of 100". There are two links: "Instructions" and "Continue". A red arrow points to the "Continue" button.

Group	Close Date	Max Attempts	Status
CFO	07-12-2016	2	1 of 100

6. After the exam you will get instructions on test review, followed by confirmation email

The screenshot shows the results page for the "2016 CFO/NCAA National Rules Test". It indicates the test is closed and shows the date "07-08-2016". A table titled "Attempts" lists the test attempt details. The first attempt shows "100 of 100" answered, a score of "89% Passed", and a "Review your test" link. A red arrow points to this link.

#	Answered	Score Result	Completed On	Review
1	100 of 100	89% Passed	07-08-2016	Review your test

NOTE: YOU MAY STOP AND START THE EXAM AS MANY TIMES AS NEEDED BUT ONCE YOU SUBMIT THE EXAM YOU WILL NOT BE ALLOWED TO RE-TAKE THE EXAM!!!! PACE YOURSELF ACCORDINGLY. WE WILL NOT EXTEND THE DEADLINE FOR NEGLIGENCE