

**NORTH CAROLINA HIGH SCHOOL ATHLETIC ASSOCIATION**  
New School/New AD Orientation  
July 13<sup>th</sup>, 2016

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**Information**

- WIFI
  - Name
    - GuestNetwork
  - Password
    - welcomeguest
- LTI 502
  - After conclusion of morning session

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**Mission/Vision**

- The Mission of the North Carolina High School Athletic Association is to provide governance and leadership for interscholastic athletic programs that support and enrich the educational experience of students
- The Vision of the North Carolina High School Athletic Association is to be the national model for developing and inspiring greatness through interscholastic athletic experiences

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## NCHSAA: History & Purpose

- ◉ The North Carolina High School Athletic Association, Inc.,
  - In 1912 UNC professor Dr. Louis Round Wilson spearheaded the founding of the NCHSAA.
  - State championships were held in football and track in 1913; several other sports added soon thereafter.
  - The Association continues as a voluntary, non-profit corporation which administers the state's interscholastic athletic program
  - Open to any North Carolina public or non-boarding parochial high school if accredited by DPI; must adopt and maintain a prescribed code to guarantee fair competition...

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## NCHSAA: History & Purpose, cont.

- ◉ 1947, a new constitution was adopted and school administrators operated Association (BOD)
  - university was relieved from financial obligations but continued to house the Association offices.
- ◉ Other organizations merged with the NCHSAA:
  - North Carolina High School Athletic Conference, the organization for black high schools, joined the Association in 1967
  - Western North Carolina High School Activities Association (WNCHSAA) joined the Association in 1977
- ◉ June, 2010, the NCHSAA became an independent organization no longer affiliated with the university
- ◉ The Association now has 408 member schools and certifies the eligibility of well over 200,000 athletes annually.
  - Commissioner Tucker is seventh leader
- ◉ The Simon F. Terrell Building, which houses the Association offices, is located adjacent to Finley Golf Course in Chapel Hill. It was completed in 1978, and the new wing opened during the 1994-95 academic year. In 2015, the building was re-opened in April after a complete, 1 year long, renovation

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## NCHSAA: Articles of Incorporation and By-Laws

- ◉ Constitution
  - 9 Articles
    - ◉ Name of organization
    - ◉ Life span
    - ◉ Purpose
    - ◉ Membership
    - ◉ Board of Directors
    - ◉ Breakdown
    - ◉ Powers
    - ◉ Dissolution
    - ◉ Office Location
    - ◉ Incorporator's Name
  - 9 By-Laws

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### Board of Directors: Leadership & Roles

- 24 person Board of Directors
- President, Vice President, Past President
- 16 Members from across the state
  - 10 Superintendents/Principals
  - 6 Athletic Directors/Coaches
  - Two per region
- Four year term
- Five Ex-Officio members
  - NCCA
  - NCADA
  - DPI
  - NCSBA
  - Officiating

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### Board of Directors: Leadership & Roles

- Meet Bi-Annually
  - December
  - May
- Annual Meeting
- Four Sub-Committees
  - Personnel and Finance
  - Sports
  - Policy
  - Review and Officiating
- Statewide issues – Leadership and Governance
- Mission of NCHSAA
- Vision
  - The National Model

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### Board of Directors: Leadership & Roles

- Values and Beliefs
  - Sportsmanship
  - Integrity
  - Fair Play
  - Honesty
  - Respect
  - Equity
  - Fair Competition
  - Development of Student-Athletes

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## Board of Directors: Leadership & Roles

- Strategic Plan
  - Education and Development
  - Policy and Procedures
  - Communication and Public Relations
  - Safety and Well-Being of Student-Athletes
  - Budget, Funding and Revenue

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## Classifications

- Each classification determined on the basis of the school's average daily membership (ADM) of the 1<sup>st</sup> 20 days of the school year, every 4 years
  - 4th Year of 2013-17 Realignment
- 2016-17: 408 member schools: divided into 4 classifications (20%/30%/30%/20% )
  - 1A, 2A, 3A, 4A

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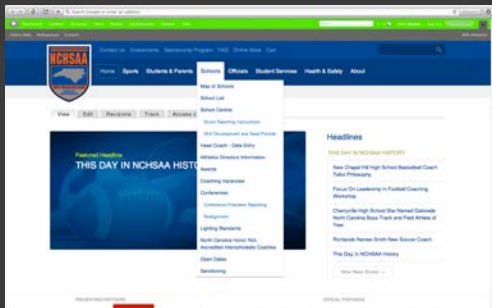
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## Using the NCHSAA Website




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### Officiating Program

- Game fees set by NCHSAA
- Game fees to be paid using local fiscal policy as soon as possible
- School fees to Regional Supervisors
  - \$125.00 per booking for Varsity sport program
  - \$100.00 per booking for each Junior Varsity and Ninth Grade sport program
  - Booking fees are to be paid within 30 days upon receipt of invoice from booking agent
- Schedules due to regional supervisors
  - Fall—May 15; Winter—Sept. 30; Spring—Jan. 15

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### Officiating Program

- Use only NCHSAA approved regional supervisors and NCHSAA certified officials
  - Regional Supervisor assignments per school/sport on NCHSAA website under Officiating/Regional Supervisors
- Regional supervisor assignments made by NCHSAA
- Greet officials upon arrival
- Have a place for officials to park
- Escort officials to their dressing room and off field/court
- Arbiter assigning system is used for all assignments, all sports
  - Set up contact, approve schedules/times/dates
  - Easy access to cut game checks

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### Officiating Program

- Ejection Policy
  - Applies to all persons—student-athletes, coaches, managers, and game administrators
  - **Fighting**—Double penalty in all sports
  - **Flagrant Contact**
  - **Biting**
  - **Taunting & Baiting**
  - **Spitting towards player or official**
  - **Profanity**
  - **Obscene gestures**
  - **Disrespectfully addressing an official**

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### Officiating Program

- Ejection Policy (continued)
- Football—ejection from contest, miss the next contest at that level and all contests in the interim (**miss the next two contests for fighting**)
- All other sports—ejection from contest, miss the next two contests at that level and all contests in the interim (**miss the next four contests for fighting**)

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### Officiating Program

- Players receiving 2 ejections will be suspended from all sports for the remainder of that sport season
- Receiving a 3<sup>rd</sup> ejection in a school year will result in suspension from athletics for one calendar year—365 days
- Teams will not participate in Playoffs if:
  - Players & coaches accumulate 6 or more ejections
  - Players & coaches accumulate 3 or more individual fighting ejections
  - If the above occurs during the Playoffs, the team is disqualified for the remainder of the Playoffs

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### Endowment Games

- If you choose to host an endowment game, you must request the game online at [www.nchsaa.org](http://www.nchsaa.org)
- If you are the visiting team, the home team must request the game online.
- Communication is the key to ensure both schools are aware of the endowment game

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## Sportsmanship

- **Teaching & Modeling Behavior Course**
  - Required for any coach ejected during a contest
  - Required for any coach who has player (s) ejected for fighting
  - Cost of the course is \$20.00.
- **NFHS Sportsmanship Course**
  - Any student who is ejected or disqualified for unsporting actions must complete before being eligible to return to competition
  - Free, on-line course (nfhslearn.com)
- Fax a copy of the certificate of completion to Mark Dreibelbis @ (919) 240-7396.

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## Education Requirements

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## Clinic Attendance

- **Head** coaches in football, soccer, volleyball, basketball, wrestling, swimming, baseball, softball, track & field, lacrosse, and golf must attend an NCHSAA approved State Rules Clinic.
  - Must be completed prior to coaching in the first contest; subject to \$400 fine, in addition to a \$500 fine if he/she actually coaches in the contest
  - Can be satisfied at the NC Coaches' Association Clinic being held in Greensboro—July 18-21

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### Coaches' Education

- **NFHS Fundamentals of Coaching Course**
  - **All coaches** must take the course; certificate of completion must be on file at the individual school
  - Must be completed prior to first contest; subject to a \$500 fine; continuing to coach without completion = another \$500.
- **NFHS Concussion in Sports Course**
  - **All coaches** must be certified **Annually**; certificate of completion must be on file at the individual school
  - Must be completed prior to the first practice in the sport they are coaching; subject to a \$500 fine, continuing to coach without completion = another \$500

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### Coaches' Education

- **Accredited Interscholastic Coach (AIC)**
  - Requires completion of 4 courses:
    - Fundamentals of Coaching
    - 1<sup>st</sup> Aid, Health & Safety for Coaches
    - Sport Specific Course or Teaching Sports Skills
    - Concussion in Sports (Free)

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### Coaches' Education

- **Certified Interscholastic Coach (CIC)**
  - Completion of AIC requirements
  - Plus:
    - Teaching & Modeling Behavior
    - Engaging Effectively with Parents
    - Sportsmanship
    - Creating a Safe and Respectful Environment
    - Strength & Conditioning
    - 2 additional courses (User Choice)

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### Athletic Directors' Education Program

- Consider certification through NIAA. The levels, which build on each other, are as follows:
- Registered Athletic Administrator (RAA): Requires completion of Leadership Training Courses 501 & 502, along with completing several administrative steps

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### Athletic Directors' Education Program

- Certified Athletic Administrator (CAA): Requires completion of Leadership Training Courses 501, 502, 504, & 506, completion of CAA exam, along with completing several other administrative requirements

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### Athletic Directors' Education Program

- Certified Master Athletic Administrator (CMAA): Requires being a CAA, and completion of Leadership Training Courses 501, 502, 504, 506, & 508 completion of Minimum of six (6) LTC electives, three each from 600 level and 700 level courses along with completing several other administrative requirements
- For more details and information, check the NIAAA website: [NIAAA.org](http://NIAAA.org)

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# Rules and Regulations

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# Membership

- General
  - Composite teams not allowed
  - Men cannot participate on women's teams in any sport
  - Women cannot participate on men's team if school has team in that sport
- Conferences
  - Sets own Constitution and by-laws for regular season
  - President and/or secretary responsible for submitting standings for post-season
  - All-Conference teams and awards governed by conference
  - Forfeitures handled at the conference level
  - In order to join a conference, new schools must field minimum of sports

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# Master Eligibility Forms

- Must include all eligible students participating in that sport (Varsity & JV)
- Keep this file, do not send to the NCHSAA
- Share with all teams in your conference
- Additional information on form:
  - Meets local promotion standards—new column
  - Meets local attendance policy
- Ineligible athletes cannot practice
  - Managers listed on eligibility form do not have to be eligible
- Residence column
  - If unchecked must use letter code to tell why ineligible in that administrative unit (1, 2, 3, 4, 5, 6)

### Checklists

- Found under eligibility on website
  - Student-Athlete – use for "red flag" athletes
  - Team – Involve the coach in the process

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## Eligibility

- A student may participate in athletics at any member school upon initial entry into ninth grade, provided they meet applicable NCHSAA and LEA eligibility requirements.

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## Enrollment/Residence

- Student must be a regularly enrolled member of the school's student body.
- Student must participate at the school to which he/she is assigned by the local board of education



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## Enrollment/Residence

- School assignment is based on the residence of the parent or legal custodian (court ordered custody, not guardianship) within the administrative unit.
- Student must live with the parents or legal custodian.

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## Enrollment/Residence

- A “legal custodian” is a person or agency awarded legal, court-ordered custody of a child.
- A student may not have two residences for eligibility purposes.




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## Enrollment/Residence

- In order for a change of residence to be bona fide at least the following facts must exist:
  1. The original residence must be abandoned as a residence; that is sold, rented or disposed of as a residence and must not be used as residence by any member of the family.
  2. The entire family must make the change and take with them the household goods and furniture appropriate to the circumstances.
  3. The change must be made with intent that the move is permanent.

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## Eligibility

- After initial entry into the 9<sup>th</sup> grade, the following boundary and transfer criteria shall determine a student’s athletic eligibility at a member school.

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## Boundary Criteria

- The student must live within the member school's boundary as established by the LEA; or
- If the student's member school does not have a boundary established by a LEA (e.g., charter school, non-boarding parochial school, etc.), then the boundary for the member school shall be considered to be:
  - The entire county in which the member school is located
  - Any addresses within a 25-mile radius of the member school as measured by an NCHSAA-designated computer program
- There will be no boundary limitation if the student is a member of a parochial church affiliated with a non-boarding parochial school member and submits an authorized pastor verification form

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## Transfer Policy

- After initial entry into the 9<sup>th</sup> grade and absent a bona fide move:
  - A student transferring from one member school to another member school within the same Local Education Agency (LEA) must sit out 365 days for athletic participation. LEA may create criteria for immediate athletic eligibility for transfers within the LEA.
  - A student transferring from one member school in one LEA to another member school in a different LEA must sit out 365 days for athletic participation. Exceptions for immediate athletic eligibility for transfers from one LEA to a different LEA will be heard by a special NCHSAA transfer committee.

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## Transfer Policy

- If a member school is not part of a defined LEA (e.g., charter school, non-boarding parochial school, etc.) then the member school itself will be considered its own LEA for purposes of this policy.

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### Enrollment/Residence

- No student may participate at a second school in the same sport season except in the event of a bona fide change of residence of the parent(s) or legal custodian. Change of schools must be contemporaneous with change of residence.

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### Enrollment/Residence

*A student is eligible at their assigned school if he/she attended school within that administrative unit the previous two (2) semesters, provided it meets LEA policy.*

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### Attendance

- Must meet local policy
  - Attendance is regulated by local LEA policy in terms of length of day required to be counted in attendance.
- No longer a statewide 85% policy

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### Scholastic Requirements

Must pass a minimum load of course work the previous semester to be eligible at any time during the semester. **Any student, including seniors, must also pass the minimum load even if they need fewer courses for graduation.**

All students must also meet local promotion standards, set by the L.E.A. and/or local school.

Courses must be approved for credit, (i.e., audited courses would not count).

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### Scholastic Requirements

- Minimum load is defined as five (5) courses in the traditional school schedule.
- Minimum load is defined as three (3) courses on the traditional 90 minute "block" schedule. This applies to all student athletes, including seniors.

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### Scholastic Requirements

- If the school is on an A/B form of "block" scheduling, a student must pass six (6) of eight (8) courses during what would traditionally be defined as a semester.
- No work previously passed by a student may be submitted as part of a minimum load.

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## Scholastic Requirements

- A detailed example of the NCHSAA Academic Requirements, inclusive of HYBRID formats is in handbook
- Local units may be more restrictive, but not less restrictive, in regards to the academic requirements of the NCHSAA.

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## Scholastic Requirements

- Summer school work used to make up part of the minimum load must be applied to the most recent semester.
- Credit for summer school work is the determination of the local unit.




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## Scholastic Requirements

A student not eligible at the beginning of the semester is not eligible at any time during the semester.

Exception 1: a student who receives an incomplete which causes him/her to fail to meet minimum scholastic requirements is ineligible until the course is satisfactorily completed. Eligibility is restored immediately.

Exception 2: a student who is awaiting a final grade due to state mandated testing, which causes him/her to fail to meet minimum scholastic requirements remains ineligible until the score is received.

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## Medical Requirements

- Student must receive a medical examination once every 395 days by a duly licensed physician, nurse practitioner, or physicians assistant.
  - Students must have an up-to-date physical to participate in skill development and summer workouts
- Students absent from athletic practice for five (5) or more days due to illness or injury shall receive a medical release by a physician licensed to practice medicine before re-admittance to practice or contests.
- A licensed athletic trainer or 1<sup>st</sup> responder must be in attendance at all football practices and games.

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## Gfeller-Waller Concussion Law

- **Requirements:**
    - Became law in 2011
    - Concussion signs and symptoms
      - Given prior to participation
      - Parents/athletes sign indicating "receipt of"
    - Return to Play (RTP) form signed by a physician licensed to practice medicine
  - **"When in doubt, sit them out"**
    - An up-to-date Emergency Action Plan (EAP)
      - Must be on-file
      - Must be posted
      - Must be updated annually
- [Gfeller-Waller Concussion Resource Packet](#)

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## Medical Requirements

- Heat Illness & Acclimatization
  - Precautions must be taken to prevent heat-related problems:
  - A Heat Index chart should be available at practices and contests
  - A copy of the Emergency Action Plan that outlines steps to take in case of severe environmental conditions, should be on-site.
  - Supplies for rapid cooling should be on-site. These should include a simple "toddler swimming pool" or tank for rapid immersion.

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### 8-Semester Rule

No student may be eligible to participate at the high school level for a period lasting no longer than eight (8) consecutive semesters, beginning with the student's first entry into ninth grade or an over-aged seventh or eighth grade student's participation on a high school team, whichever occurs first.

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### Maximum Number of Seasons

- No student may participate at the high school level for more than four (4) seasons in a sport (one season per year, i.e., A student could not play fall women's soccer in one state and then play NCHSAA women's soccer in the spring).



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### Felony Policy

- A student must not be convicted of a felony in this or any other state, or be adjudicated as a delinquent for an offense that would be a felony if committed by an adult in this or any other state.

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### Age

- Student may not participate if he/she becomes 19 years of age on or before **August 31**.

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### Amateur Status

- To maintain amateur status, a student must not accept money or awards having utilitarian value (golf balls, clubs, tennis rackets, etc.) for participation in athletics. A student may accept an award (gift certificate/food coupon), each sport season, that does not exceed a value of \$20.00.
- A student must not have signed a professional contract or played on a junior college /community college team.

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### NCHSAA Regulations

- Falsification of information in terms of eligibility will result in the student athlete(s) being declared ineligible for a period of 365 days from the point of notification to the NCHSAA.
- Student athletes are prohibited from involvement in all athletic-related activity for the 185-day school year and any school-sponsored activity(s) during the summer.

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### NCHSAA Regulations

- A student may not play, practice or be on the roster if ineligible.
- This does not apply to skill development or summer workouts, but the student should be enrolled in your school and have a up-to-date physical.
- Managers, statisticians, etc. do not have to meet NCHSAA eligibility standards.
- There shall be no Sunday practice in any sport. This includes the assembling of athletic squads (full teams or selected individuals) for purposes of viewing films, chalk talks, or other materials pertaining to the coaching of the team.

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### NCHSAA Regulations

- A student may not dress for a game or scrimmage when he/she is not eligible to participate in the game.
- If serving an "ejection", student may be in the bench area but may not be in uniform.
- If ejected, coach may not be on the premises during the contest and is not allowed to communicate with the coaches/team during the contest.

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### School Requirements

- Each coach should verify the eligibility summary form that is signed by the principal and/or athletics director.
- Master Eligibility sheets are to be shared with each member school of your conference for each sport program.
- A mandatory parent/guardian meeting must be held to have the parent sign the parental permission form to acknowledge eligibility and sportsmanship policies/expectations have been reviewed.

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## NCHSAA Regulations

Tobacco Products (including E-Cigarettes),  
Alcoholic Beverages and Controlled  
Substances at Game Site:

"Participants, coaches, and other team representatives and game officials, including chain crew, official scorers and timers, should not use any tobacco product (including E-Cigarette), alcoholic beverage or controlled substance at a game site; violation of the policy will result in ejection from the contest."

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## Rules and Regulations: Penalties & Fines

UNPAID FINES – Schools that have unpaid fines to the NCHSAA are not eligible to compete in the playoffs for that sport (i.e. baseball fine would be specific to baseball playoffs) unless the fine is paid two (2) days prior to the playoff reporting date for that sport.

Any fine not paid at the end of the fiscal year (June 30) will carry over to the following school year making all teams at said school ineligible for playoffs until the fine is paid in full.

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## Cheerleading

- **Regulatory Areas**
  - Eligibility standards
  - Recommended Safety Guidelines (NFHS Spirit Rules)
  - Cheerleading will be governed the same as all other NCHSAA sports as it relates to health and safety (RTP Form for example)
- **Coaching Requirements**
  - Head cheerleading coaches must take:
    - The American Association of Cheerleading Coaches and Administrators Spirit Safety
      - Must be completed by August 1, 2016
    - Concussion in Sports
    - Recommend that all cheerleading coaches take the NFHS Fundamentals of Coaching Cheerleading course (or other comparable course that addresses health and safety)

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## Cheerleading

- **14<sup>th</sup> Annual NCHSAA Invitational Championships**
  - November 19, 2016
  - Raleigh Convention Center
  - Total # cheerleaders X \$25
  - Late after set deadline-\$35/cheerleader

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## Special Programs

- Scholar-Athlete recognition awards
- Hall of Fame
- Wells Fargo Cup
  - Conference Cup
  - State Cup
- Annual Meeting
- Commissioner's Cup
- Performance of the Week



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## STUDENT SERVICES



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## STUDENT SERVICES

*Everything We Do is Positive!*

- All programs designed to build character, empower leadership, develop professionalism and invoke creativity.




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## STUDENT SERVICES

*Fast Facts*

- Began in 1991
  - Joint venture between DPI, DHR and NCHSAA
- Funded through a state grant administered by the Department of Health and Human Services
- Nine-year average impact is 1,041,608 persons

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## STUDENT SERVICES

*BE INFORMED.*




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## STUDENT SERVICES

### GET INVOLVED.

- ◉ Programs and Initiatives
- ◉ Sportsmanship/Recognition
- ◉ Leadership
- ◉ Contact our office to schedule trainings and workshops




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## STUDENT SERVICES

### STAY MOTIVATED.

- ◉ Workshops
- ◉ NFHS Courses [www.nfhslearn.com](http://www.nfhslearn.com)
- ◉ Other Resources
- ◉ School and Community Activities

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## Business Partnerships

- ◉ **Benefits to member schools**
  - Corporate partner revenues underwrite championship expenses, special programs, and general operating expenses
    - Greater playoff shares to participating schools when championship expenses are covered through partner funds!
  - Low membership dues
  - Programs and services from the NCHSAA office at no additional cost to schools, students, parents
  - Discounts on services and/or products from partners
    - Monthly e-newsletters sent to athletic directors/principals/coaches to share promotions, news from partners and upcoming events
      - *Please open these to see what's new!*
  - Enhanced public awareness for high school athletics
    - Through media partners (radio, TV, billboard, digital (Maxpreps))

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## Business Partnerships

- ◉ **Host City Partners**
  - Provide guaranteed financial support to offset event expenses within their respective communities
  - Economic impact of championship events in their community is driving force
- ◉ **Corporate Partners**
  - Provide financial, in-kind and/or trade of services in exchange for various marketing and branding opportunities available through NCHSAA's audiences and events
- ◉ **Merchandiser**
  - Marketing Special Promotions
    - Official regional and championship merchandise sales group
    - Provide on-site sales team to sell event-specific apparel and accessories
    - Can work with your school to create spirit gear
- ◉ **Television Partner**
  - Holds the rights to live televising of all NCHSAA playoff and championship events
  - Holds rights to live Thursday night televising of regular season football games and Wednesday or Thursday night live basketball games – NCHSAA Game of the Week platform
    - Written approval must be granted in advance by NCHSAA and official television partner for potential televising of games at schools outside the footprint and/or DMA (designated marketing area)

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## Business Partnerships

- ◉ **Preferred Vendors**
  - Provide finance or in-kind product in exchange for limited promotional opportunities to school administrators through NCHSAA
    - Examples: Fox40, Honig's, My Greatest Fan
- ◉ **Licensee**
  - Granted limited use of trademarked NCHSAA logo on goods and services sold to member schools, their student/administrators/athletes and game officials.
  - Licensee provides a percentage of royalties back to NCHSAA or member schools from sales of goods
    - Example: Josten's
- ◉ **Other – LRG (Licensing Resource Group)**
  - NFHS national initiative to help schools protect their respective brands
  - Receive royalties from sales of items in major retail stores
  - [www.nfhslicensing.com](http://www.nfhslicensing.com)
  - Contact Tim Sears at: [tsears@learfieldlicensing.com](mailto:tsears@learfieldlicensing.com)

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## Endowed Funds

- ◉ **Initiated in 1991**
- ◉ **Endowment Fund**
- ◉ **Hall of Fame Endowment**
- ◉ **Supplements Championships and Other Programs**
  - Hall of Fame
  - Association Awards
  - Scholarships
  - Special Programs
    - AED Initiative (2010-2009)
    - \$1,000 back to each school (2010-11)
- ◉ **60% of Operating Budget coverage**
- ◉ **50% of Interest/dividends Earned – Endowment Fund**
- ◉ **60% of interest/dividends Earned – General Association Funds**
- ◉ **35% of \$1 Surcharge revenue**

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## Finances

- Three Main Funding Sources
  - Playoff and Championship Ticket Sales
  - Corporate Partnerships, Grants
  - Dues, Fees, Miscellaneous Income
- No State Funding
  - Exception: Student Services

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## Catastrophic Insurance

- Catastrophic Insurance
  - Mandatory for all member schools
  - Premium rate is \$3.75 per athlete and coach
  - Mandy Lance, Insurance Administrator for Catastrophic Insurance
  - Application form will be completed online
    - Information regarding this process will be emailed to all athletic directors at the beginning of the school year
  - Number of athletes and coaches for upcoming year is estimated based on previous year's numbers (new schools use best estimate possible)
  - Payment to NCHSAA due by Oct. 1; if not paid by this date, a penalty of \$100 will be imposed; non-payment will result in being ineligible for fall sports' playoffs

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## Membership Dues

- Membership Dues
  - \$0.75 per student (entire student body) plus a \$100 administration fee
  - Membership renewal form can be downloaded from NCHSAA web site (Interactive Form)
  - Send in form along with payment by Dec. 1; if not paid by this date, a penalty of \$100 will be imposed; non-payment will result in being ineligible for winter sports' playoffs
  - Please make sure that principal signs the form

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## Business Manager

- Gary Cavanaugh
  - NCHSAA Business Manager
  - 919-240-7366
  - [gary@nchsaa.org](mailto:gary@nchsaa.org)
- Playoff financial forms
- Catastrophic Insurance
- Membership Dues
- Reimbursements

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## Additional Resources

- [Athletic Directors' Association Mentoring Program](#)
- [Gfeller-Waller Concussion Awareness Act](#)
- [Athletic Director's Information – Checklist](#)
- [Non-Sports Calendar](#)
- Inappropriate Behavior/Misconduct Statement in NCHSAA Handbook



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## Question & Answer Session



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