



Virtual Meets with NCPrepSwimming.com

A Guide For Swimming Coaches and Meet Directors

Virtual Meets

NCPrepSwimming can synthesize your virtual meet results.

If you have virtual meet results to upload:

- If the meet has been combined by your HyTek operator, upload the results file as normal
- If the meet is piecemeal, the host school must register the virtual meet prior to submitting any results.



Register A Virtual Meet

Coaches, Meet Directors, or Facility Operator privileges are required to register and submit virtual meets.

Choose the “Register a Virtual Meet” link from under the Virtual Meets heading:

Virtual Meets:

- [Register a Virtual Meet](#)
- [Submit Partial Meet Results](#)

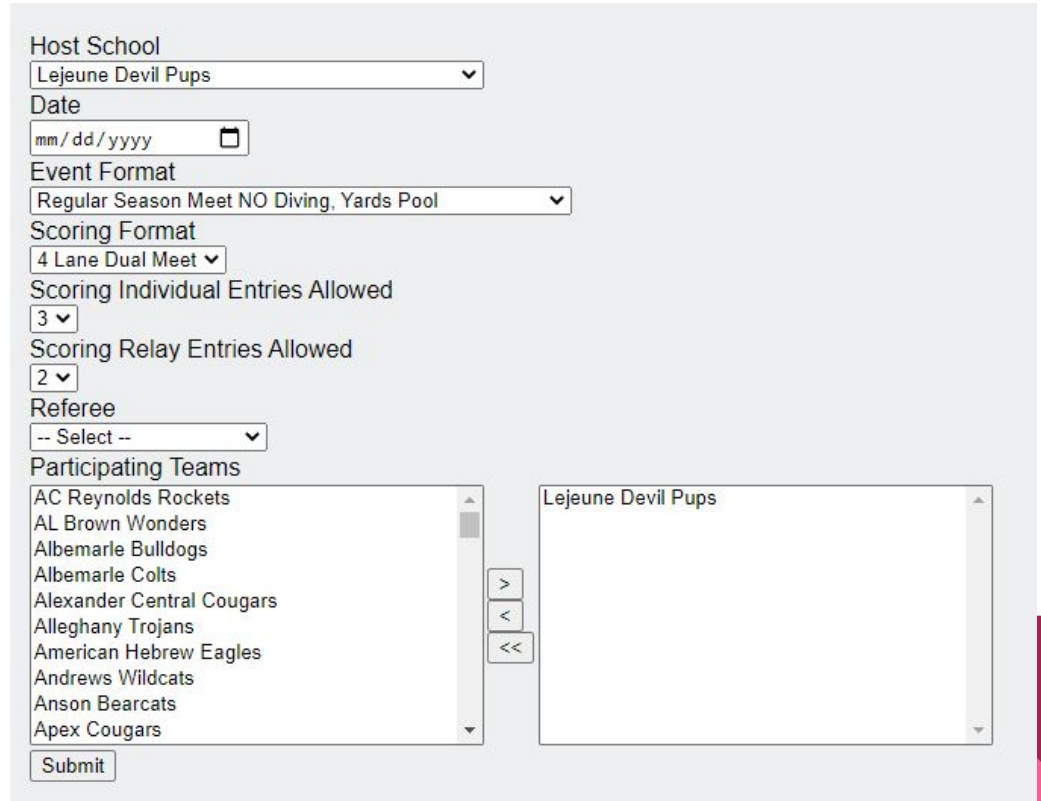
Register a Virtual Meet, cont.

This form will create a Virtual Meet.

All of the fields are required.

You must identify all participating teams

You must identify the meet referee.



The screenshot shows a registration form with the following fields and values:

- Host School: Lejeune Devil Pups
- Date: mm/dd/yyyy (calendar icon)
- Event Format: Regular Season Meet NO Diving, Yards Pool
- Scoring Format: 4 Lane Dual Meet
- Scoring Individual Entries Allowed: 3
- Scoring Relay Entries Allowed: 2
- Referee: -- Select --
- Participating Teams: A list of schools including AC Reynolds Rockets, AL Brown Wonders, Albemarle Bulldogs, Albemarle Colts, Alexander Central Cougars, Alleghany Trojans, American Hebrew Eagles, Andrews Wildcats, Anson Bearcats, and Apex Cougars.
- Selected Team: Lejeune Devil Pups
- Submit button

Register a Virtual Meet, cont.

Upon completing the Virtual Meet Registration form, you will be given a code to share with all participating teams.

Each team will need this code to submit results.

Your virtual meet has been registered!

The unique code for this meet is YJDW-TB7G-6QGX-4QJG.

All participating teams must use this code to submit results for this meet.
Please distribute this code to all participating teams.

Submitting a Virtual Meet

To submit results for a virtual meet, click on the link “Submit Partial Meet Results”
And enter the code provided by the host school.

Identify the team in the results file

Identify the name of the referee

Virtual Meet Results Submission

Enter the key code given you by the host school.

Submit

Which team is in these results?

Lejeune Devil Pups ▼

Name of Meet Referee:

Charles Stephenson ▼

Choose which type of results entry to proceed.

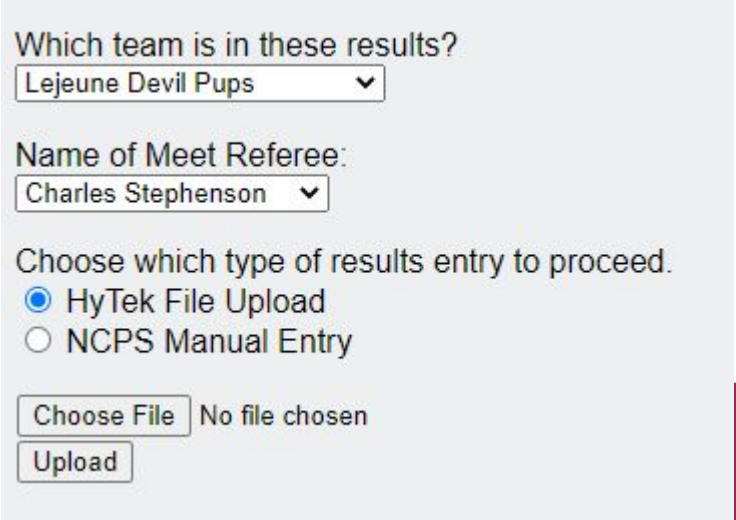
- HyTek File Upload
- NCPS Manual Entry

Submitting a Virtual Meet, cont.

Once the team and referee is identified, select whether the submission is via HyTek or Manual.

“HyTek” will allow a file upload as in previous seasons.

“Manual” will allow direct data entry as with on-the-fly scoring.



Which team is in these results?
Lejeune Devil Pups ▼

Name of Meet Referee:
Charles Stephenson ▼

Choose which type of results entry to proceed.
 HyTek File Upload
 NCPS Manual Entry

Choose File No file chosen

Upload

Questions? Email Eddie:
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