

Swimming State Championships

SW3

NCHSAA Ticket Accountability Form and Play-off Financial Report

In order to better provide accountability of ticket sales in play-off contests, the following form has been developed. The meet director is responsible for completing this form and returning it along with a check to: NCHSAA, Attention:, Tavares Toomer P.O. Box 3216, Chapel Hill, NC 27515.

Sport Site Classification Date

Admission Tickets Sold

Table with 8 columns: Beginning Number, thru, Ending Number, + 1=, Total Tickets Sold, @, Sale Price Each, =, \$ Value

Total Tickets Sold

A) Total Sales (A)\$

B) Less: Endowment (\$1 per Ticket Sold) (B)\$ 0

C) Gross Revenue (Line A - Line B) (C)\$

D) Expenses (itemize below) (please attach receipts) \$

Total Expenses (D)\$

E) Net Revenue (C - D)* (E)\$

* Check to NCHSAA=Net Revenue (Line E). \$

Director's Signature School Name Date

A copy of this ticket accountability form/financial report and a check for the net revenue (Line E) of tickets sold must be in the NCHSAA office no later than 10 days following the date of the contest. This form is to be forwarded to the NCHSAA regardless of revenue. Failure to complete this form within the ten day limit is subject to a fine.

For office use only: Date received: Check # Check Amount:

